

Office Use Only

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CONTACT DETAILS: RACING AUSTRALIA

Level 1, Racing Centre, 400 Epsom Road Flemington VIC 3031
Telephone: 1800 954 143
Email: licensing@racingaustralia.horse
Website: www.racingaustralia.horse

**You must complete this form in full. Incomplete forms will be returned to the applicant via post.
Once registered, Identification Cards will not be issued over the counter at Racing Australia Head Office.**

Important: A Visiting Stable Employee Registration is only granted on the condition that the Applicant (Stable Employee) holds a current and active Stable Employee Registration issued by his or her home-based Racing Authority. Should the Stable Employees' home-based Registration expire, cancel, be revoked or become inactive for any reason, any Visiting Stable Employee Registration issued by Racing Victoria will cease immediately and as a consequence, the Visiting Stable Employee will not be registered to work in any capacity within Victoria.

1. Personal Details (all questions must be completed)

Date of Birth / / Sex If other, please specify
Mr Mrs Miss Ms Other
Given Names Surname
Residential Address State Post Code
Postal Address State Post Code
Mobile Email

NEXT OF KIN (Mandatory)

The collection of your next of kin details is now considered a pre-requisite to the grant of a Stable Employee registration within Victoria. This information will be stored in accordance with Racing Victoria's Privacy Statement at Part 1 of Section 5.

Next of Kin Relationship Phone

LICENCE CATEGORY

Please tick the Category of Licence Visiting Stablehand Visiting Foreperson Visiting Assistant Trainer Visiting Racing Manager

TRACKWORK

Do you intend to ride trackwork

Yes No

If Yes, what type of trackwork do you intend to ride? Slow work Fast work Jump outs

Please print clearly the full name of the TRAINER you are primarily employed by:

New Applicants

For Applicants who have never been registered with Racing Victoria.

Renewing Applicants

For Applicants who were registered as a Stable Employee with Racing Victoria for the 23/24 racing season, ending 31 July 2024.

IDENTIFICATION

Attach a copy of one (1) of the below identification documents:

Current Driver Licence or, Passport, or Birth Certificate

PHOTO

Attach a colour Photo to this application or,

Email a photo to licensing@racingaustralia.horse

REGISTRATION STATUS

Have you held or do you currently hold a licence, permit or registration with Racing Victoria?

Yes or No

If Yes, specify with which licence permit or registration and which year(s) held

2. Declarations

RULES OF RACING

I acknowledge that I am bound by the Rules of Racing of Racing Victoria (including any policy, code and/or regulations made pursuant to those rules from time to time) and the Rules of Racing of any other Principal Racing Authority in which I perform Stable Employees-related duties.(the Rules), and I agree to familiarise myself with these Rules, including the Rules relating to Stable Employees and amendments made to these Rules from time to time.

Yes, I acknowledge

NATIONAL POLICE RECORD CERTIFICATE

In circumstances where Racing Victoria's Compliance and Regulation Unit sees fit, I consent to obtaining a National Police Record Certificate and providing it to Racing Victoria (if contacted by Racing Victoria).

Yes, I acknowledge

CRIMINAL CHARGES

After submitting this Application, I acknowledge that I must inform Racing Victoria's Compliance and Regulation Unit of any criminal charges laid against me within seven days of any charges being laid. Updates must be sent by email to cru@racingvictoria.net.au

Yes, I acknowledge

SOCIAL MEDIA POLICY

I have read, and agree to be bound by, the "Racing Victoria Social Media Policy," as amended from time to time. This Policy is located at <https://www.racingvictoria.com.au/participant/industry-policies>

Yes, I acknowledge

LICENSING CONDITION:

I acknowledge that a Visiting Stable Employee registration is only granted on the provision that I, at all times, hold and keep active an equivalent Stable Employee registration within my home state which is granted by the relevant Racing Authority.

I also acknowledge that should I, for any reason, not continue to hold or keep active an equivalent Stable Employee registration within my home state then any Visiting Stable Employee registration issued by Racing Victoria will cease immediately and as a consequence, I will not be licensed as such within Victoria.

Yes, I acknowledge

3. Questionnaire to be completed by Stable Employee

Do you currently hold an active Stable Employee registration issued by your home-based Racing Authority?

Yes No **If NO, you cannot continue with this application until you are granted a Stable Employee registration by your home-based Racing Authority.**

If Yes, give details

Are you currently under any ban/restriction or have any pending matters yet to be determined by any Racing Authority or Racing Code (within Australia or overseas)?

Yes No

If Yes, please explain the circumstances

Have you ever been suspended, disqualified or refused a licence, permit or registration (for any reason) by any Racing Authority or Racing Code (within Australia or overseas)?

Yes No

If Yes, please explain the circumstances

Have you, in the last 10 years, been:

1. found guilty of a criminal offence?
2. imprisoned?
3. placed on parole?

Note: Should Racing Victoria discover through a National Police Check or other means that this has been answered incorrectly, you may be stood down.

Yes No

If Yes, please explain the circumstances

Are there any current criminal proceedings (or charges) pending against you?

Yes No

If Yes, please explain the circumstances

Do you perform stable duties for a trainer other than your main trainer? If Yes, list the name of the trainers that employ or engage you (attach additional documentation if required).

1. 2.
3. 4.

4. Parental/Guardian consent for under 18 years of age (applicants must be at least 14 years of age)

I,
(Please print name)

Of
(Address)

Phone

Relationship to applicant

Hereby consent to him/her being registered as a Stable Employee with Racing Victoria.

Signed Date
/ /

5. Acknowledgements

Privacy

1. PRIVACY STATEMENT

- 1.1. Racing Victoria Limited (ACN 096 917 930) (**Racing Victoria**) is the Principal Racing Authority (**PRA**) governing thoroughbred racing in Victoria, and carries out the functions of:
- determining and issuing occupational licences and/or otherwise authorising persons to participate in the Victorian thoroughbred racing industry (**Licensed and/or Registered Person**);
 - regulating Licensed and/or Registered Persons;
 - administering and promoting racing; and
 - such other functions as may be described in its privacy policy published on its website from time to time (**Privacy Policy**).
- (Functions)**
- 1.2. Racing Victoria is collecting your personal information on this form, including your name, contact details, next of kin, employment and credit card/bank details. We may also be collecting personal information about you which may be considered sensitive or protected under applicable laws (such information may include your criminal record and bankruptcy status) that you may provide in this form or under your relevant licence's ongoing disclosure obligations (if applicable).
- 1.3. Racing Australia Limited (ABN 89 105 994 330 21) (**Racing Australia**) is the national industry body representing thoroughbred racing in Australia. This application form and your personal information will also be collected by Racing Australia in order to process your application on Racing Victoria's behalf. Where personal information is collected by Racing Australia on behalf of Racing Victoria (as opposed to on its own behalf), it is subject to the Racing Australia and Racing Victoria privacy policies, the latter prevailing in the event of any conflict.
- 1.4. The purpose of collecting your personal information is for our legitimate interests, including to:
- consider and make determinations in relation to your licence application, renewal or continuance;
 - meet supervisory responsibilities in relation to you as a Licensed and/or Registered Person;
 - promote or protect the integrity of the thoroughbred racing code and ensure compliance with the Rules of Racing;
 - administer and promote racing operations (including your participation in races and the industry);
 - communicate with you regarding our news, events and promotions where it relates to your licence or registration ; and
 - any other function or activity described in our Privacy Policy.
- (Purpose)**
- 1.5. If your personal information is not collected, either on this form or otherwise when requested by Racing Victoria as part of its licensing and supervisory activities, we may not be able to process your application (and therefore refuse to grant your application or renew your licence, as the case may be) or may revoke or suspend your licence.
- 1.6. Racing Victoria may also obtain personal (including sensitive) information about you from, or disclose your personal information to, third parties such as enforcement bodies, government authorities, other racing controlling bodies (including PRAs and their equivalents in harness and greyhound) in the States and Territories of Australia and overseas, wagering service providers such as bookmakers, totalisators, and betting exchanges, educational or training institutions, service providers and to other persons for any of the purposes described above or as otherwise provided by law.
- 1.7. Your personal (including sensitive) information may also be collected from and disclosed to:
- Racing Australia in order for them or Racing Victoria to perform their role under the Australian Rules of Racing; and
 - other PRA's (both within Australia and overseas) (including but not limited to Racing New South Wales (ABN 86 281 604 417 22), Racing and Wagering Western Australia (ABN 21 347 055 603), Racing SA Limited (ACN 094 475 939), Tasracing Pty Limited (ACN 137 188 286), Thoroughbred Racing NT Incorporated (ABN 15 688 350 211), Canberra Racing Club Incorporated (21 423 896 409), Racing Queensland Limited (ACN 142 786 874)), New Zealand Thoroughbred Racing Inc, British Horse Racing Authority and the Hong Kong Jockey Club) for the purpose of administration of thoroughbred racing.
- 1.8. Unless otherwise advised by you, your image, name and contact details may be published monthly in the Inside Racing magazine to facilitate your participation in racing. Your personal information may also be disclosed to and published by Racing Victoria, its associates (including Victorian Thoroughbred Racing IMB Pty Ltd (including its businesses trading as Best Bets, Winning Post and Racing Photos) Racing.com, Victorian thoroughbred race clubs and Racing Australia) or media organisations for integrity purposes and for the administration of thoroughbred racing, such as the publication of race fields and calendars, issuing media releases or Stewards reports (including future racing years).
- 1.9. We otherwise use, disclose and handle your personal information in accordance with our Privacy Policy available at <https://www.racingvictoria.com.au/privacy-policy>. If you are concerned about a possible interference with your privacy, please contact Racing Victoria's Privacy Officer at privacyofficer@racingvictoria.net.au. Privacy complaints to Racing Victoria must be made in writing.

2. RULES OF RACING

I Acknowledge and agree to be bound by the Rules of Racing, including the following relating to Betting: AR 237

1. A trainer must not lay any horse that is either under the trainer's care, control or supervision, or has been at any time in the preceding 21 days.
2. A person employed by a trainer in connection with the training or care of horses must not lay any horse under the care, control or supervision of the trainer for whom the person is or was employed while employed and for a period of 21 days after ceasing to be employed.
3. An owner or nominator must not lay any horse that is or may be entered by that owner or nominator or on that person's behalf, provided that a bookmaker may lay a horse in accordance with the bookmaker's licence.
4. A rider's agent must not lay any horse to be ridden by a rider for whom that person is an agent.
5. A person who has provided a service/s connected with the keeping, training or racing of a horse must not lay that horse within 21 days of last providing that service.
6. A person must not offer an inducement to a participant in racing with the intention of profiting from a horse not participating in an event to the best of its ability.
7. In circumstances where it is a breach of this rule for a person to lay a horse, it is also a breach of this rule for that person to:
 - a. have a horse laid on his or her behalf; or
 - b. receive any money or other valuable consideration in any way connected with the laying of the horse by another person.

LR 96 Person employed must not lay a horse

For the purposes of AR 237(2) a person employed by a trainer in connection with the training or care of racehorses includes any person registered in accordance with LR 45B and any reference to employment includes a reference to such registration.

6. Trainer Declaration to sign below

Pursuant to the Rules of Racing of Racing Victoria, I (the trainer and employer of the applicant) hereby apply to register this applicant engaged by me as a Stable Employee.

Also, I hereby acknowledge my employee obligations under the new Horse and Greyhound Training Industry Award 2020 and other relevant legislation. Furthermore, I accept the registration fee that applies to the relevant category of registration:

In making this application to register a Stable Employee I hereby –

Declare that all particulars in this application are true and correct;

Acknowledge and agree to be subject to and bound by;

- The Rules of Racing of Racing Victoria as amended or varied by Racing Victoria from time to time: and
- Such Rules and directions as may from time to time be formed, made or given by Racing Victoria, the Directors, the Stewards or official of any Club;

Acknowledge that I have read this application in full, including the Privacy Statement and the Rules of Racing displayed on this application form;

Declare that I am aware of restrictions on me in relation to betting under AR.237, and LR 96 of the Rules of Racing;

Acknowledge that Racing Victoria may request further information from me in respect of this application.

7. Stable Employee Declaration to sign below

In making this application to be registered as a Stable Employee I hereby –

Declare that all particulars in this application are true and correct;

Acknowledge and agree to be subject to and bound by:

- The Rules of Racing of Racing Victoria as amended or varied by Racing Victoria from time to time: and
- Such Rules and directions as may from time to time be formed, made or given by Racing Victoria, the Directors, Stewards or official of any Club;

Acknowledge that I have read this application in full, including the Privacy Statement and the Rules of Racing displayed on this application form;

Consent to Racing Victoria obtaining and disclosing personal information (including sensitive information, such as Health Information) about me (either collected on this form or during the course of my licence or registration) to third parties (such as other PRA's or racing controlling bodies within the States and Territories of Australia and overseas, Racing Victoria's Chief Medical Officer (or their delegate), enforcement bodies and medical service providers), or otherwise permitted by law and as described above for the purposes as set out in section 1 (Privacy Statement) of the Privacy section (Section 5);

Declare that I am aware of restrictions on me in relation to betting under AR.237, and LR 96 of the Rules of Racing;

Acknowledge that Racing Victoria may request further information from me in respect of this application;

Agree that any debts accrued or owed by me to Racing Victoria will be paid within the time permitted by Racing Victoria;

The Stable Employee Registration Policy, which can be located on the Racing Victoria website (<https://www.racingvictoria.com.au/integrity/licensing/stable-employees>), explains the requirements for the granting of and the conditions attaching to an stable employee registration. You must familiarise yourself with the relevant policy prior to progressing your application

Yes, I confirm that I have read and understood the Stable Employee Registration Policy.

Trainer (Employer) to sign

Date

/ /

Stable Employee to sign

Date

/ /